

Independent examiner's report to the members/trustees of St Mary Magdalene Church, Yarm, PCC.

I report on the accounts for the year ended 31 December 2023, which are set out on pages 1 and 2.

Respective responsibilities of the Trustees and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met;
or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Philip Atkinson

30 Nursery Gardens, Yarm

March 2024

Parochial Church Council of St Mary Magdalene, Yarm

Statement of Financial Activities

For the year ending 31 December 2023

	Note	General Fund		Café Magdalene £	Restoration	TOTAL 2023 £	TOTAL 2022 £
		Unrestricted Funds £	Restricted Funds £		Restricted Funds £		
INCOMING RESOURCES							
Voluntary Income	2(a)	72,674.55	27,308.42	20.00	10,898.01	110,900.98	144,000.93
Activities for generating funds	2(b)	12,008.46		789.50	1,976.91	14,774.87	8,264.54
Income from Investments	2(c)	1,499.23			203.50	1,702.73	312.94
Income from Church activities	2(d)	7,573.61				7,573.61	5,171.34
Other income	2(e)					0.00	0.00
TOTAL INCOMING RESOURCES		93,755.85	27,308.42	809.50	13,078.42	134,952.19	157,749.75
RESOURCES EXPENDED							
Church Activities	3(a)						
Ministry		66,406.31				66,406.31	64,953.53
Church		11,907.70	92,161.01			104,068.71	9,950.50
Upkeep of services		8,510.37				8,510.37	7,701.48
Other ordinary expenditure		2,200.87	6,566.97	571.62	3,601.45	12,940.91	6,742.82
Extraordinary expenditure		1,955.60				1,955.60	825.54
Restoration					7,924.75	7,924.75	21,371.76
Fund Raising Costs	3(b)	3,070.66		955.17		4,025.83	3,773.13
TOTAL RESOURCES EXPENDED		94,051.51	98,727.98	1,526.79	11,526.20	205,832.48	115,318.76
NET INCOMING RESOURCES & MOVEMENT OF FUNDS		-295.66	-71,419.56	-717.29	1,552.22	-70,880.29	42,430.99
BALANCES B/FWD 1 JANUARY		32,214.79	73,819.56	0.00	10,184.48	116,218.83	73,787.84
BALANCES C/FWD 31 DECEMBER		31,919.13	2,400.00	-717.29	11,736.70	45,338.54	116,218.83

Parochial Church Council of St Mary Magdalene, Yarm

Balance Sheet at 31 December 2023

	Notes	General Fund		Café Magdalene	Restoration Restricted Funds	TOTAL 2023 £	TOTAL 2022 £
		Unrestricted Funds	Restricted Funds				
FIXED ASSETS		NIL	NIL	£9,307.76	NIL	NIL	NIL
less Depreciation				-£155.13			
CURRENT ASSETS							
Debtors	6	£2,049.06	£3,241.45		£560.00	£5,850.51	£536.33
Short term deposits		£17,199.17		£500.00	£6,308.90	£23,508.07	£51,816.14
Fixed term deposits		£0.00				£0.00	£0.00
Cash at Bank		£15,533.93	-£355.70	£880.08	£4,867.80	£15,178.23	£66,445.86
TOTAL ASSETS		£34,782.16	£2,885.75	£10,532.71	£11,736.70	£49,404.61	£118,798.33
LIABILITIES							
Creditors - amounts falling due in one year	7	£2,863.03	£485.75			£3,348.78	£2,579.50
Interest Free Loan for Café Magdalene	7			£11,250.00			
TOTAL LIABILITIES		£2,863.03	£485.75	£11,250.00	£0.00	£3,348.78	£2,579.50
NET ASSETS less LIABILITIES		£31,919.13	£2,400.00	-£717.29	£11,736.70	£46,055.83	£116,218.83
PARISH FUNDS							
Unrestricted		£31,919.13		-£717.29		£31,201.84	£33,978.51
Restricted			£2,400.00		£11,736.70	£14,136.70	£39,809.33
Totals		£34,319.13		-£717.29	£11,736.70	£45,338.54	£73,787.84

Approved by the Parochial Church Council on 16th April 2024 and signed on its behalf by



D R Moore (PCC Chairman)

M J Huggins (PCC Treasurer)

Notes to the Financial Statements

For the Year ended 31 December 2023

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Funds

Endowment funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established in the first place. There are currently no such funds under the control of the PCC.

Restricted funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis. The Restoration Fund and the Organ Fund are restricted funds, and donations to Mission or other Charity are also treated as restricted, when they result from a specific donation or collection.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when received and are reclaimed for the accounting year and not the tax year. Tax refunds, other than those from the Parish Giving Scheme, due for the period January to December 2022 are identified in the notes to the accounts, but are not included in the figures. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan freewill offer is accounted for in monthly instalments. Amounts received specifically for mission or charity are dealt with as restricted funds. All other expenditure is generally recognized when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Fixed Assets for Café Magdalene have cost £9,307.76 and are being depreciated over 5 years. Other than this, no individual item has cost more than £2,000 and all such expenditure has been written off when incurred.

Individual items of equipment are written off when the asset is acquired.

Investments are valued at market value at 31 December.

2023 GENERAL FUND

2. INCOMING RESOURCES	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2023	TOTAL FUNDS 2022
2(a) Voluntary Income				
Planned Giving				
Gift Aided - Direct Payments (inc PGS 34595.07)	42800.81		42800.81	41018.16
- Green Envelopes	3263.00		3263.00	3962.00
Not Gift Aided - Direct Payments	1980.00		1980.00	1980.00
- Green Envelopes	619.00		619.00	752.05
	48662.81			
Other				
Gift Aided - Yellow Envelopes (one off)	2500.00		2500.00	1595.45
Tax Reclaim on Gift Aid (2022) and PGS (£8,461.08 in 2023)	14707.98		14707.98	16747.48
Tax Reclaim on Organ Donations	0.00		0.00	10000.00
Organ Grants & VAT reclaim - from Rest Fund		20741.45	20741.45	53148.80
Cash Collections	3389.67		3389.67	5182.74
Special Collections & Donations	1829.09	6566.97	8396.06	5577.49
Donation from fees	585.00		585.00	360.00
Grant from Diocese for Energy Purchases	0.00		0.00	1250.00
Legacy	1000.00		1000.00	0.00
	24011.74			
2(b) Activities for generating funds				
Coffee Donations	1772.98		1772.98	1794.36
Raffle (incl £115 sold at the Festive Fayre)	595.40		595.40	784.40
Magazine Income	1425.72		1425.72	1512.00
Income from Flowers - weddings and memorium	157.13		157.13	231.00
Votive candles	215.30		215.30	329.65
Miscellaneous Income	292.35		292.35	154.67
Craft Guild - activities	342.60		342.60	267.26
Quiz	277.32		277.32	0.00
Choir Concerts (2022 - Concert)	1141.78		1141.78	190.30
Easter Fair	0.00		0.00	0.00
Summer Fair	1405.38		1405.38	0.00
Christmas Festive Fayre	2675.81		2675.81	2380.90
Bee Project	1706.69		1706.69	0.00
100 Club	0.00	12008.46	0.00	20.00
2(c) Income from Investments				
Interest on Deposit Account	1488.21		1488.21	226.38
Interest on Darlington Building Society	11.02		11.02	0.96
		1499.23		
2(d) Income from Church activities				
Fees	5218.00		5218.00	3359.00
Kirklevington & Worsall contribution to Rector expenses	2027.79		2027.79	705.32
- Rectory Water Rate	232.50		232.50	163.75
Kirklevington & Worsall Other Income	95.32		95.32	523.27
Ordination expenses from Nunthorpe and Kirklevington	0.00	7573.61	0.00	420.00
TOTAL INCOMING RESOURCES	93755.85	27308.42	121064.27	154637.39

3. RESOURCES EXPENDED	Unrestricted Funds	Restricted Funds	TOTAL FUNDS 2023	TOTAL FUNDS 2022
3(a) Church Activities				
Ministry - Rector				
Parish Freewill Offer for Diocesan Ministry	61800.00		61800.00	61800.00
Expenses	3569.60		3569.60	2424.10
Water Rate	465.00		465.00	426.00
- Curate - Expenses	571.71		571.71	303.43
-Mission				
Gold costs			0.00	0.00
	66406.31			
Church				
Gas	2542.86		2542.86	2571.80
Electricity	1476.49		1476.49	1520.21
Insurance	3915.49		3915.49	3266.31
Water Rate	114.47		114.47	106.54
Cleaning	1298.00		1298.00	1388.00
Organ Tuning & Overhaul & Maintenance	0.00	92161.01	92161.01	0.00
Boiler Maintenance	180.00		180.00	165.00
Spare lightbulbs (2022 - Lightening Protection Testing)	828.30		828.30	138.91
Roof works	380.00		380.00	140.00
Minor Maintenance	1172.09		1172.09	653.73
	11907.70			
Upkeep of Services				
Candles	984.74		984.74	679.53
Wine & Bread	224.56		224.56	140.58
Miscellaneous	644.17		644.17	1271.12
Service Books	320.10		320.10	1105.25
Organist (inc stand in organists £130)	5530.00		5530.00	3495.00
Organist Tuition	700.00		700.00	1010.00
Churchyard Upkeep	106.80		106.80	0.00
	8510.37			
Other Expenditure				
Young people	102.00		102.00	0.00
Hire of Hall	45.00		45.00	0.00
Baptism Cards	67.18		67.18	108.20
Deanery Precept	120.00		120.00	120.00
RSCM & CCLI membership	290.00		290.00	262.00
Printing	432.89		432.89	507.59
Gift Aid Envelopes	0.00		0.00	86.98
Miscellaneous	1021.78		1021.78	232.03
Charities (see Note 9) incl. Gift Aid (£122.02) yet to be claimed	122.02	6566.97	6688.99	5426.02
	2200.87			
Extraordinary Expenditure				
Move statue in Lady Chapel (2022 - Lighting Repairs)	400.00		400.00	613.80
Choir Robes (2022 - Microphones)	699.86		699.86	85.74
Locks, keys etc. (2022 - Replace light in toilet)	855.74		855.74	126.00
	1955.60			
3(b) Fund Raising Costs				
Choir Functions (2022 inc Organ events £694.69)	614.38		614.38	1053.59
Magazine Printing	1415.47		1415.47	1529.98
Cost of flowers (2022 - incl £300 for artificial flowers)	107.40		107.40	502.71
Cost of coffee & biscuits (incl new coffee m/c @ £157.73)	758.10		758.10	397.85
Christmas Fayre expenses	175.31		175.31	289.00
	3070.66			
TOTAL RESOURCES EXPENDED	<u>94051.51</u>	<u>98727.98</u>	<u>192779.49</u>	<u>93947.00</u>
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2023 Cafe Magdalene Profit and Loss

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Account - Unrestricted	Total
Operating Income	
Sales	789.50
Total for Operating Income	789.50
Cost of Goods Sold	
Cost of Goods Sold	955.17
Total for Cost of Goods Sold	955.17
Gross Profit	-165.67
Operating Expense	
Advertising and Marketing	54.77
Bank and Card Processing Fees	5.73
Depreciation Expense	155.13
Print, Postage and Stationery	55.99
Repairs and Maintenance	300.00
Total for Operating Expense	571.62
Operating Profit	-737.29
Non Operating Income	
Donations	20.00
Total for Non Operating Income	20.00
Non Operating Expense	
Total for Non Operating Expense	0.00
Net Profit/Loss	-717.29

2023 RESTORATION FUND

2.	INCOMING RESOURCES	Restricted Funds	TOTAL FUNDS 2023	TOTAL FUNDS 2022
2(a)	Voluntary Income			
	Donations	274.66		
	Grant from Lottery Heritage Fund			
	VAT Refund - LPW Grant Scheme	10623.35		
	Other Grants			
	Tax Rebate			
		10898.01	10898.01	2426.76
2(b)	Activities for generating funds			
	Easter Extravaganza	1416.91		
	Cash Only Club (100 Club)	560.00		
	Miscellaneous events			
		1976.91	1976.91	600
2(c)	Income from investments			
	Interest on deposit account - CBF	192.70		
	Interest on Virgin Money account	10.80		
		203.50	203.50	85.60
2(e)	Other Income			
	Legacy	0.00	0.00	0.00
	TOTAL	<u>13078.42</u> =====	<u>13078.42</u> =====	<u>3112.36</u> =====
3.	RESOURCES EXPENDED			
3(a)	Church Activities			
	Restoration			
	Fee - Architect	2871.35		
	Roof Repairs	3398.40		
	Wall Repairs	1655.00		
		7924.75	7924.75	20042.71
	Other Expenditure			
	Disabled Toilet Alarm	360.00		
	Organ Repairs - via PCC a/c	3241.45		
		3601.45	3601.45	1329.05
3(b)	Fund Raising Costs			
		0.00	0.00	0
	TOTAL RESOURCES EXPENDED	<u>11526.20</u> =====	<u>11526.20</u> =====	<u>21371.76</u> =====

4.	(a) STAFF COSTS		2023	2022
	Invoiced payments for Organist for normal services		5,400.00	3,495.00

During the year the PCC contracted in several organists, who are self employed, and as such do not attract social security costs.

(b) **PAYMENTS TO AND FROM PCC MEMBERS**

A small immaterial portion of the expenses paid to the incumbent may have related to his services as chairman of the PCC. No expenses were paid to any other PCC member, persons closely connected to them or related parties. Two generous interest free loans totalling of £11,250 were made to the PCC by two PCC members, to be used for the start up costs of the Café Magdalene.

5. **FIXED ASSETS**

The PCC has no assets as defined in the Accounting Policies above (page 3)

6.	DEBTORS	Unrestricted Fund	Restricted Fund	TOTAL 2023	TOTAL 2022
	Other Debtors	2049.06	3241.45	5290.51	536.33

In addition there is outstanding Tax recoverable, related to the period January to December 2023, which will be recovered during 2024. The estimated amount is £6,240.12, and will be accounted for in 2024 accounts. This includes reclaim for tax on small donations, which will provide £2,000 of income.

7. **LIABILITIES / CREDITORS**

Accruals for utility and other costs	2863.03	485.75	3348.78	2,579.50
Liabilities to discharge in 2024				
Organ Repairs		2400.00		
Beehive installation	1706.69			
Loan for Café Magdalene	11,250.00		15,356.69	0.00

8. **GENERAL NOTES**

- 8.1 Net movement of General funds in the year was

Unrestricted	-£295.66
Restricted (organ fund)	-£71,419.56
Net Movement of Café Magdalene Funds	-£717.29
This negative movement is due to one off setting up costs. Actual trading profit was :	£356.69
Net movement of Restricted Restoration funds in the year was	£1,552.22

- 8.2 Value of Organ Fund at the end of 2022 was

Bee Fund	£2,400.00
	£1,706.69

- 8.3 The Choir Fund income was £1141.78, with direct costs being £614.38. Cost of Choir Robes was £699.86. This left a net cost of

	-£172.46
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- 8.4 Balances brought forward include historical legacies as follows:

General Account: legacies from 2009 - there were 4	£25,000.00
legacy in 2023	£1,000.00
Restoration Account: legacies from 2011 - there were 2	£116,826.33

- 8.5 Assigned Fees. A sum of £5,689.00 (£4,460.00 in 2022) has been paid to the Diocese, being the Statutory Fees charged for the services of clergy to officiate at weddings, funerals and the like.

- 8.6 Purchase of items for sale (eg. Cards, tea towels, pens etc) are written off in the year of payment.

- 8.7 Value of normal stock is less than £500.00. Stock is not controlled or accounted for.

9. Charity Donations - 2023

The following donations were made to Charity:

	Overseas Missions & Christian Relief Agencies	Home Missions & Church Societies	Secular Charities	TOTALS
Church Sponsored Activities				
All from Restricted Income except item 9.4 and 9.6.				
9.1. Salvation Army (Lent collection)		343.65		
9.2. Childrens Society - Christingle service			256.00	
9.3. DEC Appeal - Turkey			290.00	
9.4. RNLI - Smartie tubes			656.62	
9.5. MU York - Make a Mothers' Day		80.00		
9.6. Pets Service - Maxi Mates			173.68	
9.7. Pets Service - Yarm Cat Protection			173.68	
9.8. Zoe's Place (Harvest)			781.99	
9.9. Ripple Effect - Christmas cards			286.00	
TOTAL	0.00	423.65	2,617.97	3,041.62
Restricted Donations at Funerals				
9.10. North Tees Heart Fund			121.40	
9.11. Liversnorth			121.40	
9.12. Alzheimers Research			347.50	
9.13. Cancer Research			280.70	
9.14. Royal Agricultural Benevolent Institute			1,036.00	
9.15. Freeman Hospital			260.00	
9.16. Young Lives vs. Cancer			625.07	
9.17. Teesside Dementia			86.00	
9.18. Teesside Hospice			265.45	
9.19. Runswick Bay Rescue Boat			369.10	
9.20. Coeliac UK			134.75	
TOTAL	0.00	0.00	3,647.37	3,647.37
TOTALS	0.00	423.65	6,265.34	6,688.99
Additionally the following donations were made outside of the accounts, but resulting from efforts from members of the congregation:				
9.21. Christian Aid	1,029.27			1,029.27
GRAND TOTAL				7,718.26